



****Cowlitz PUD New Electrical Service Connection: Customer Checklist****

Welcome to Cowlitz PUD! To ensure a smooth process for your new electrical service connection, please follow this checklist after you have submitted your application for a new service. Once all requirements are met, contact us to schedule an inspection and move forward with your service connection.

For initial onsite meeting and design:

1. **House Site Staked**
 - Ensure that your house site is accurately staked.
2. **Rocked Driveway Installed**
 - Install a rock driveway for ease of access and assurance of site layout for power installation design.
3. **Property corners marked**
 - This allows us to correctly design the layout for your installation and obtain any necessary easements.

After Onsite meeting with PUD Planner

4. **Primary Trench**
 - Please reference our Trenching document for more information. Our minimum trench depth is 36" and max is 48". Once trench is dug and conduit is installed, please contact your PUD Planner to schedule an inspection **before** the trench is backfilled.
5. **Transformer Box Pad** (if applicable)
 - Install transformer box pad in the ground, level within a ½". Please reference the Transformer box pad installation document for more information.
6. **Secondary Trench**
 - Please reference our Trenching document for more information. Our minimum trench depth is 36" and max is 48". Once trench is dug and conduit is installed, please contact your PUD Planner to schedule an inspection **before** the trench is backfilled.
7. **2500lb Mule Tape**
 - Install 2500lb mule tape in all conduits for pulling wires. Leave a minimum of 8-10' at each end.
8. **Meter Base Installed**
 - Have the meter base installed and ready for connection. Please reference the metering documentation applicable to your installation.
9. **Job Cost Paid**
 - Ensure that all associated costs for the job are paid. This needs to be done before the job can be released for installation.
10. **Easements Notarized and Signed**
 - Complete and notarize any required easements; ensure they are signed and returned. This needs to be done before the job can be released for installation.
11. **Electrical Inspections**
 - Schedule and pass required electrical inspections with WA Labor and Industries, 360-575-6900. Please notify Cowlitz PUD once you have received your passed inspection at 360-501-9546.

As these requirements are fulfilled throughout the project, please contact Cowlitz PUD at 360-501-9546 to schedule an inspection by a PUD planner. Upon approval, your job will be released to our line crews, and we aim to complete the work within 7-10 working days.

Thank you for your cooperation, and we look forward to providing you with safe, reliable electrical service!