

**PUBLIC UTILITY DISTRICT NO. 1 OF COWLITZ COUNTY, WASHINGTON**

**MINUTES OF BOARD MEETING OF COMMISSIONERS**

**Tuesday, December 9, 2025**

**Cowlitz PUD Board Room and Microsoft Teams**

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**Present:**

**COMMISSIONERS**

Dave Quinn, President

Duane Dalglish, Vice President

**STAFF**

Alice Dietz, Communication & Public Relations Manager

Casey Kalal, Director of Operations

Chris Velat, Director of Power Management

Dever Haffner-Ratliffe, Regulatory Affairs Coordinator

Gary Huhta, General Manager

Heather Sorensen, Director of Customer Service & Compliance

Jeff Bauman, Operations Engineer/Superintendent

Jen Langdon, Energy Efficiency Manager

Lance Larwick, Director of Engineering

Marisa Heard, Manager of Employee Services

Michael Mestek, NERC Certified Dispatcher

Monica Petterson, Executive Assistant/Clerk of the Board

Richard Hughes, General Counsel

Steve Taylor, Director of Regulatory & Regional Affairs

Tim Kalimanis, Director of Technology

Trent Martin, Director of Accounting/CFO

**PUBLIC**

James Miggs

Mike Kayser

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**1. CALL TO ORDER**

Pursuant to published Notice, Commissioner Quinn called the Regular Board meeting of the Commissioners of Public Utility District No. 1 of Cowlitz County, Washington to order at 2:00 p.m.

**2. CHANGES/ADDITIONS TO BOARD AGENDA**

It was moved by Commissioner Dalglish and seconded by Commissioner Quinn to excuse Commissioner Pollock from today's meeting for a personal matter.

The motion carried 2 to 0.

There were no changes to the meeting agenda.

**3. APPROVAL OF AGENDA**

It was moved by Commissioner Dalglish and seconded by Commissioner Quinn to approve the December 9, 2025 Board Agenda.

The motion carried 2 to 0.

**4. APPROVAL OF BOARD MINUTES**

It was moved by Commissioner Dalglish and seconded by Commissioner Quinn to approve the November 25, 2025 Regular Board Meeting minutes as written.

The motion carried 2 to 0.

**5. PUBLIC COMMENT ON AGENDA ITEMS AND OTHER DISTRICT BUSINESS**

Customer James Miggs expressed concern regarding his AMI meter. Heather Sorensen will talk with him further following this meeting.

**6. MOTION TO RATIFY/APPROVE VOUCHERS/PAYROLL**

Approval of Vouchers in the amount of \$17,762,605.98. The Board reviewed expenditures of the District as required by RCW 42.24.180 for which payments were issued between November 26, 2025 and December 4, 2025, under the provisions of Resolution No. 2762.

It was moved by Commissioner Dalglish and seconded by Commissioner Quinn to approve the ratification of the vouchers/payroll.

Heather Sorensen, in her role as Auditor for the District, reported the disbursements and payroll included in this report have been reviewed and approved in accordance with RCW 42.24.180. Invoices have been authorized by management, verified against supporting documentation, and pre-audited by designated staff for accuracy, proper coding, and compliance with the District's policies. Staff requests the Board approve the ratification of the vouchers and payroll as presented.

The motion carried 2 to 0.

**7. NEW EMPLOYEE INTRODUCTION**

Jeff Bauman introduced NERC Certified Dispatcher Michael Mestek.

**8. GENERAL MANAGER REPORT**

**Bond Refunding:** Trent Martin reported the bond sale was completed this morning, and a thorough report will be provided to the Board.

**Weather Update:** Chris Velat commented on the current rain event, and reported that inflows at Swift No. 2 are at 11,000 cfs. The forecast for December shows cooler temperatures and, in anticipation of this, we will keep the reservoir full. The broader seasonal outlook is showing a weak La Nina pattern, and lower temperatures are expected. With this forecast, we are hopeful that we will break the three year below-average water years and will see a more favorable trend for the upcoming water year.

**Bonneville Power Administration (BPA):** Gary Huhta reported that the federal hiring freeze enacted in early 2025 has been lifted and BPA now has fully hiring authority.

**SMR Update:** PacifiCorp recently received the go ahead to move forward with filing permits for phase 1 of their proposed Small Modular Reactor (SMR) project at their plant in Wyoming. PacifiCorp continues to expedite reviews for these projects.

**Miscellaneous Updates:** U.S. Energy Secretary Chris Wright visited the Ice Harbor Dam last week and spoke favorably about hydropower. His support will be helpful to the hydropower industry.

We had a successful Christmas Parade in downtown Longview last weekend which included 85 parade entries and several District employee volunteers. Commissioner Dalglish participated in the countdown to turn on the Christmas lights. Commissioner Dalglish expressed appreciation to Alice Dietz for her hard work in coordinating the event.

The Lights in the Park event will take place from December 12<sup>th</sup> through December 24<sup>th</sup>. There is a \$5 suggested donation, and proceeds will go toward the Warm Neighbor Fund, the Catlin Spray Park, and local scholarships.

The PUD employee Christmas Luncheon will be held this Thursday. Mr. Huhta thanked the Commissioners and Directors for their monetary contributions to purchase raffle items. Proceeds of the raffle will go to the Warm Neighbor Fund.

## 9. ACTION ITEMS

### 9.1. Motion to Approve Staff Recommendation No. 25/12/9 – Transfer of Accounts to Reserve for Bad Debts 3<sup>rd</sup> Quarter 2024

It was moved by Commissioner Dalglish and seconded by Commissioner Quinn to approve Staff Recommendation No. 25/12/9.

Heather Sorensen requested authorization to transfer \$13,213.85 to the Reserve for Bad Debts. The balances presented are for terminated service and bankruptcies during Q3 2024. Collection action for these accounts will be continued through the District's collection company and as customers return to service.

The motion carried 2 to 0.

### 9.2. Motion to Approve Staff Recommendation No. 26/12/9 – Engineering and Customer Service Policies Update

It was moved by Commissioner Dalglish and seconded by Commissioner Quinn to approve Staff Recommendation No. 26/12/9.

Lance Larwick explained the proposed updates to the Engineering and Customer Service Policies were presented to the Board for review at the November 25, 2025 regular meeting. Revisions to the Engineering Policies include general housekeeping, definitions updates, minor updates to the Line Extension Policy, a full rewrite of the Small Generation Interconnections Standards Policy, updates to the Large Load and Generation Interconnection Requirement, and minor updates to Appendix A. Revisions to the Customer Service Policies include the addition of Net Energy Billing which was moved from the Engineering Policies. Staff recommends the Board adopt the revised Engineering and Customer Service Policies as presented today.

The motion carried 2 to 0.

**9.3. Motion to Approve Resolution No. 2832 – Ten Year Conservation Resource Potential and Biennial Conservation Target**

It was moved by Commissioner Dalglish and seconded by Commissioner Quinn to approve Resolution No. 2832.

Jen Langdon reported the District is required to review and update its ten-year Conservation Potential Assessment (CPA) every two years. The Board last approved the District's ten-year conservation potential and biennial target in November 2023. The ten-year conservation potential must be developed using methodologies consistent with those of the Northwest Power and Conservation Council (NWPPCC), while the biennial conservation target must at a minimum be a pro-rata share of the ten-year potential. District staff enlisted Ted Light of Lighthouse Energy Consulting to study the District's conservation data, and Mr. Light detailed his findings to the Board at the November 12, 2025 Board meeting. Staff recommends the Board approve the ten-year conservation potential of 41.1 aMW for the period 2026-2036, and the biennial target of 3.1 aMW for 2026-2027.

The motion carried 2 to 0.

**9.4. Motion to Approve Resolution No. 2833 – Adopting 2026-2030 Clean Energy Implementation Plan and Authorizing Submittal of Plan to Washington State Department of Commerce**

It was moved by Commissioner Dalglish and seconded by Commissioner Quinn to approve Resolution No. 2833.

Jen Langdon explained the District developed the Clean Energy Implementation Plan (CEIP) as required by the Clean Energy Transformation Act (CETA) under RCW 19.405.060. Staff analyzed data to determine targets and actions for clean and renewable energy, energy efficiency, and demand response. Staff also facilitated the public process to ensure equity in the District's transition to clean energy. The CEIP finds that the District will serve approximately 84% of its retail load with renewable and non-emitting resources over the second four-year interim compliance period of 2026-2030. Staff recommends the Board approve the adoption of the CEIP which was included in the Board meeting materials, and authorize submittal of the Plan to the Washington State Department of Commerce.

The motion carried 2 to 0.

**9.5. Motion to Approve Resolution No. 2834 – Setting the 2026 Regular Board Meeting Schedule**

It was moved by Commissioner Dalglish and seconded by Commissioner Quinn to approve Resolution No. 2834.

Commissioner Quinn noted that regular Board meetings in 2026 will occur on the second and fourth Tuesday of each month, with the exception of holidays and other conflicts.

The motion carried 2 to 0.

**10. STAFF REPORTS AND PRESENTATIONS**

- 10.1.** Alice Dietz reported the District will celebrate its 90<sup>th</sup> Anniversary in 2026. To commemorate this milestone, the District has developed a public engagement campaign to celebrate the legacy, people,

and progress that have shaped the District since 1936. Key components of the campaign include creating a 90<sup>th</sup> anniversary logo and anniversary materials, monthly themes, engagement activities, and a celebration event.

**10.2.** Gary Huhta reviewed with the Board a list of the District’s 2026 organizational memberships. There were no new organizations added and none removed. Updates to the list consisted of staff representation for each of the listed organizations.

**10.3.** Trent Martin provided an update to the Board regarding New Large Single Load (NLSL) activity. The District has seen an uptick in new large load inquiries, with some above the 10 aMW threshold and several just below. Under the new BPA contract, the District will not have Tier 1 Preference Power headroom to serve these loads. As a result, staff recommends lowering the NLSL threshold to 3 aMW. Dependent upon Board feedback, staff will present a resolution at a future meeting for Board approval to address the threshold, implementation, how to determine applicable load, how to handle load growth, and monitoring provisions.

**11. EXECUTIVE SESSION**

No Executive Session needed.

**12. MOTION TO ADJOURN MEETING**

It was moved by Commissioner Dalglish and seconded by Commissioner Quinn to adjourn the Regular Board Meeting at 3:28 p.m.

The motion carried 2 to 0.

Attest:

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*David F. Quinn*  
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President

Signed by:  
*Bruce Pollock*  
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Secretary

DocuSigned by:  
*Duane Dalglish*  
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Vice President

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*Monica Petterson*  
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Prepared by Monica Petterson  
Executive Assistant/Clerk of the Board