

PUBLIC UTILITY DISTRICT NO. 1 OF COWLITZ COUNTY, WASHINGTON

MINUTES OF BOARD MEETING OF COMMISSIONERS

Tuesday, October 28, 2025

Cowlitz PUD Board Room and Microsoft Teams

Present:

COMMISSIONERS

Dave Quinn, President

Duane Dalgleish, Vice President

Bruce Pollock, Secretary

STAFF

Alice Dietz, Communication & Public Relations Manager

Casey Kalal, Director of Operations

Chris Velat, Director of Power Management

Dever Haffner-Ratliffe, Regulatory Affairs Coordinator

Gary Huhta, General Manager

Heather Sorensen, Director of Customer Service & Compliance

Jen Langdon, Energy Efficiency Manager

Lance Larwick, Director of Engineering

Marisa Heard, Manager of Employee Services

Monica Petterson, Executive Assistant/Clerk of the Board

Richard Hughes, General Counsel

Steve Taylor, Director of Regulatory & Regional Affairs

Tim Kalimanis, Director of Technology

PUBLIC

Mike Kayser

1. CALL TO ORDER

Pursuant to published Notice, Commissioner Quinn called the Regular Board meeting of the Commissioners of Public Utility District No. 1 of Cowlitz County, Washington to order at 2:00 p.m.

2. CHANGES/ADDITIONS TO BOARD AGENDA

There were no changes to the meeting agenda.

3. APPROVAL OF AGENDA

It was moved by Commissioner Dalgleish and seconded by Commissioner Pollock to approve the October 28, 2025 Board Agenda.

The motion carried 3 to 0.

4. APPROVAL OF BOARD MINUTES

It was moved by Commissioner Dalgleish and seconded by Commissioner Pollock to approve the October 14, 2025 Regular Board Meeting minutes as written.

The motion carried 3 to 0.

5. PUBLIC COMMENT ON AGENDA ITEMS AND OTHER DISTRICT BUSINESS

Member of the public Mike Kayser thanked the line crews for their quick restoration efforts with last weekend's outage.

6. MOTION TO RATIFY/APPROVE VOUCHERS/PAYROLL

Approval of Vouchers in the amount of \$20,926,897.73. The Board reviewed expenditures of the District as required by RCW 42.24.180 for which payments were issued between October 16, 2025 and October 23, 2025, under the provisions of Resolution No. 2762.

It was moved by Commissioner Dalglish and seconded by Commissioner Pollock to approve the ratification of the vouchers/payroll.

Heather Sorensen, in her role as Auditor for the District, reported the disbursements and payroll included in this report have been reviewed and approved in accordance with RCW 42.24.180. Invoices have been authorized by management, verified against supporting documentation, and pre-audited by designated staff for accuracy, proper coding and compliance with the District's policies. Staff requests the Board approve the ratification of the vouchers and payroll as presented.

The motion carried 3 to 0.

7. GENERAL MANAGER REPORT

BPA Updates: General Manager Gary Huhta reported BPA will be holding a ceremonial signing on December 15, 2025 for the Provider of Choice contracts which will include a photo opportunity with BPA Administrator John Hairston. Board members interested in attending should let Monica know. A small number of District staff will attend as well.

Earlier this month, BPA submitted their 42nd consecutive annual Treasury payment of \$1.2 billion. Despite recent below-average water years, they are still able to make the payments toward their federal debt.

Career Fair and Job Shadow Event: District staff participated in the annual career fair last week at Lower Columbia College, and next week will participate in Kelso High School's career fair. Next week we will also host nearly 100 high school juniors and seniors at the District's annual Job Shadow event at the Operations Center.

CEDC Annual Meeting: The CEDC Annual Meeting will be held next Thursday, November 6th, and we will have two tables for District staff and guests Clark Mather and Austin Rohr of Northwest River Partners.

8. ACTION ITEMS

- 8.1. Motion to Approve Staff Recommendation No. 22/10/28 – Acceptance of Public Right-of-Way Franchise Agreement with the City of Kelso

It was moved by Commissioner Dalglish and seconded by Commissioner Pollock to approve Staff Recommendation No. 22/10/28.

Director of Regional and Regulatory Affairs Steve Taylor explained the City of Kelso last year requested a franchise agreement be developed with the District for our installation, maintenance, repair, and replacement of electric facilities located within the City’s right-of-way (ROW). The Agreement was negotiated using the current ROW Franchise with the City of Longview and provisions from other agreements referenced by the Washington Municipal Research and Services Center (MRSC). A summary of the final revisions agreed to by District staff and the City of Kelso was provided to the Board ahead of today’s meeting. District staff recommends the Board approve the ROW Franchise Agreement with the City of Kelso as presented.

The motion carried 3 to 0.

9. STAFF REPORTS AND PRESENTATIONS

District staff provided highlights and answered Commissioner questions regarding the September 2025 Operational Reports which were included in the Board meeting materials.

10. EXECUTIVE SESSION

No Executive Session needed.

11. MOTION TO ADJOURN MEETING

It was moved by Commissioner Dagleish and seconded by Commissioner Pollock to adjourn the Regular Board Meeting at 3:03 p.m.

The motion carried 3 to 0.

Attest:

DocuSigned by:
David F. Quinn
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President

Signed by:
Bruce Pollock
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Secretary

DocuSigned by:
Duane Dagleish
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Vice President

DocuSigned by:
Monica Petterson
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Prepared by Monica Petterson
Executive Assistant/Clerk of the Board